

CITY OF HAYWARD
AGENDA REPORT

AGENDA DATE 07/24/01
AGENDA ITEM 7
WORK SESSION ITEM _____

TO: Mayor and City Council
FROM: City Manager
SUBJECT: Authorization to Extend the Existing Contract with ExtraTeam for Computer Network Design, Installation and Configuration.

RECOMMENDATION:

It is recommended that the City Council adopt the attached resolution authorizing the City Manager to extend the existing contract, in an amount not to exceed \$300,000 with ExtraTeam to provide technology related professional services.

BACKGROUND:

As part of the City Budget which was adopted last month, City Council approved funding for a Two-Year Technology Work Plan. This Work Plan includes an appropriation of \$1,338,000 to create a single, Citywide personal computer network for all City departments.

The network is to be implemented over the next two years and involves the following phases:

1. Network backbone upgrade
2. Server migration
3. Workstation migration and pilot program
4. General City Services network migration
5. Fire Department network migration
6. Police Department network migration
7. Library network migration

The first three phases are to be accomplished by January 2002, followed by a phased departmental rollout of PC upgrades over the next year and a half, closely coordinated with end user training.


In order to accomplish this objective, the City will need the services of a network consultant. As indicated above, the funds for these services are budgeted.

In February 2001, staff recommended and received Council approval authorizing the City Manager to execute a contract with ExtraTeam for an amount not to exceed \$90,000. The projects associated with that contract included installing and configuring servers and workstations for the new Permit Processing System, designing and installing an upgraded Fire-Police Department alerting network, and developing the specifications and an implementation

plan for upgrading and creating a single Citywide personal computer network. The work ExtraTeam performed on this last project became the foundation for the network plan that was recommended to and approved by the City Council in the current budget.

As a result of the work it has performed so far, ExtraTeam has gained a comprehensive knowledge of the City and Public Safety network and applications. It is intimately aware of technology requirements and the implementation plan for a City Wide network since it helped in its development. Based on its work to date, staff is very pleased with the services of ExtraTeam and requests the authority to negotiate with this firm on a sole source basis to extend its contract in an amount not to exceed \$300,000.

Prepared by:




Gaurav Garg, Deputy City Manager/Technology Services Director

Recommended by:



Sanford Groves, Assistant City Manager

Approved by:


Jesús Armas, City Manager

DRAFT

HAYWARD CITY COUNCIL

RESOLUTION NO. _____

Introduced by Council Member _____

RESOLUTION AUTHORIZING THE CITY MANAGER TO EXTEND THE CONTRACT WITH EXTRATEAM FOR COMPUTER NETWORK DESIGN, INSTALLATION AND CONFIGURATION

BE IT RESOLVED by the City Council of the City of Hayward that the City Manager is hereby authorized and directed to extend the existing contract, in an amount not to exceed \$300,000, between the City of Hayward and ExtraTeam, Inc. for technology related professional services pertaining to computer network design, installation and configuration.

IN COUNCIL, HAYWARD, CALIFORNIA _____, 2001

ADOPTED BY THE FOLLOWING VOTE:

AYES:

NOES:

ABSTAIN:

ABSENT:

ATTEST: _____

City Clerk of the City of Hayward

APPROVED AS TO FORM:

City Attorney of the City of Hayward